



Sean Rogan
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

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**Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich**
Commissioners

September 03, 2013

The Honorable Board of Commissioners
Community Development Commission
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

ADOPTED

Community Development Commission

4-D September 3, 2013

SACHIE A. HAMAI
EXECUTIVE OFFICER

**APPROVAL OF FUNDS FOR COSTS RELATED TO THE REHABILITATION OF AN EXISTING
COMMERCIAL BUILDING IN THE CITY OF SAN GABRIEL FOR THE ASIAN YOUTH CENTER
(DISTRICT 5) (3 VOTE)**

SUBJECT

This letter requests that your Board approve the transfer of up to \$93,500 in County General Funds, specifically Homeless Service Center Funds allocated to the Fifth Supervisorial District, to the Community Development Commission (Commission). The funds will then be granted to the Asian Youth Center (AYC) for rehabilitation of AYC's administration building in the City of San Gabriel. On April 16, 2013, your Board allocated \$390,500 for this project from the same source of funds. This new allocation will bring the total to \$484,000, of which \$440,000 will be granted to AYC and \$44,000 (10%) retained for administrative costs.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Executive Director or his designee to execute all required documents necessary to accept and incorporate into the Commission's approved Fiscal Year 2013-2014 budget up to \$93,500 in County General Funds, specifically Homeless Service Center Funds (HSCF) allocated to the Fifth Supervisorial District, which includes \$8,500 (10%) for administrative costs.
2. Authorize the Executive Director or his designee to negotiate, execute, amend, and if necessary, terminate a Grant Agreement with AYC in a total amount of up to \$440,000 in County General Funds allocated to the Fifth Supervisorial District, for rehabilitation of AYC's administration building in the City of San Gabriel, to be effective following receipt of County General Funds from the Chief Executive Office, approval of the Grant Agreement as to form by County Counsel, and execution by all parties.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to provide an additional \$85,000 to AYC to fund costs associated with the rehabilitation of AYC's new administration building in the City of San Gabriel. The rehabilitation will allow AYC to open up additional space for direct services to youth by moving administrative staff currently located in two other facilities to the new building.

FISCAL IMPACT/FINANCING

The proposed actions described herein will be funded with a portion of County General Funds known as Homeless Service Center Funds. Approved by the Board of Supervisors on April 4, 2006 as part of the Homeless Prevention Initiative, these funds are used for programs and costs associated with services, operations, and capital projects for individuals and families who are homeless or at-risk of homelessness. Each Supervisorial District has an annual allocation of \$1,425,000 to fund such programs.

On April 16, 2013, your Board approved the allocation of \$355,000 to AYC for costs associated with the rehabilitation of a commercial property, which will be used as their new administration building. A \$35,500 (10%) administrative fee was allocated for the Commission.

Subsequently, AYC determined that rehabilitation costs were significantly more than was originally anticipated. The Fifth District directed the Commission to allocate an additional \$85,000 in HSCF to the AYC to assist in the completion of the project, plus an \$8,500 (10%) administrative fee.

Overall, the Fifth District has allocated \$484,000 to this effort: \$440,000 to be granted to AYC and a \$44,000 (10%) administrative fee for the Commission. These funds will be incorporated into the Commission's approved Fiscal Year 2013-2014 budget as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The San Gabriel Valley Asian Task Force of the United Way founded the Asian Youth Center in 1989 to serve an increasing number of poverty-stricken Asian immigrants. Since then, AYC has grown from a one-person agency to a community-based non-profit corporation with a staff of more than 50 serving youth and families of all ethnicities throughout the Fifth Supervisorial District, with a focus on vulnerable Asian immigrants. AYC provides significant prevention efforts targeting youth at-risk of homelessness, both "aging out" of the foster care system and engaged in the juvenile justice system, through their programs and services for probation and non-probation youth.

ENVIRONMENTAL DOCUMENTATION

On April 16, 2013, your Board found that rehabilitation of AYC's administration building at 300 South San Marino Avenue in the City of San Gabriel is exempt from the provisions of the California Environmental Quality Act (CEQA) per State CEQA Guidelines Section 15301 because the project involves negligible or no expansion of use beyond that existing at the time of your Board's approval and does not have the potential for causing significant effect on the environment.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Honorable Board of Supervisors

9/3/2013

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Approval of these actions will enable the Asian Youth Center to increase the volume of social services they provide to underserved populations.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN

Executive Director

SR:lk